



Board of Directors Regular Meeting Minutes September 26, 2024 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Chair TJ Gilmore presiding on Thursday, September 26, 2024 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair TJ Gilmore, City of Lewisville
Vice-Chair Cesar Molina, Denton County
Secretary Andy Eads, Denton County
Board Member Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

Chair Gilmore called the meeting to order at 10:00am. All Board Members were present except Board Member Jaworski. Alternate Board Member Stevens served in his place. Secretary Eads departed at 10:55am.

INVOCATION

Secretary Eads provided the invocation.

PLEDGE OF ALLEGIANCE

The Board of Directors recited the pledge of allegiance to the United States and Texas flags.

INTRODUCTIONS

The following DCTA staff were introduced during this time.
Dorothy Faucett – Senior Administrative Assistant
Michelle Suazo, Finance Specialist



PUBLIC COMMENT

The following individual addressed the Board during this time.
Kristine Bray

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statement – July 31, 2024
2. Consider Approval of an Extension of the Eleventh Amendment of the Agreement for Mobility Services with River North Transit LLC (“Via”) for GoZone in an amount not to exceed \$11,347,100
3. Consider Authorizing the Chief Executive Officer (CEO) to Execute an Interlocal Agreement with Denton County Sheriff’s Office for Law Enforcement Services in the amount of \$137,584 for one (1) year beginning October 1, 2024, through September 30, 2025
4. Consider Approval of a Resolution Approving Budget Revision 2025-01 in the amount of \$149,737 for Bus Operator Wage Adjustment effective October 1, 2024
Action Item
5. Consider Approval of Regular Agenda Meeting Minutes dated August 22, 2024

Motion by Board Member Maguire with a second by Secretary Eads to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. Discuss and Consider Fiscal Year (FY) 2025 Election of Board Officers

Nomination by Secretary Eads to re-elect Chair Gilmore to the position of Chair. Nomination seconded by Board Member Maguire. Motion passes 5-0.

Nomination by Secretary Eads to re-elect Vice-Chair Molina to the position of Vice-Chair. Nomination seconded by Board Member Maguire. Motion passes 5-0.

Nomination by Vice-Chair Molina to re-elect Secretary Eads to the position of Secretary. Nomination seconded by Board Member Maguire. Motion passes 5-0.

Listed below are the newly elected DCTA Board Officers for Fiscal Year 2025:

TJ Gilmore, Chair (second term)
Cesar Molina, Vice-Chair (second term)
Andy Eads, Secretary (second term)

2. Discuss and Consider Approval of a Fiscal Year (FY) 2025 Transportation Reinvestment Program (TRiP) Pre-Award Application for the City of Lewisville in the amount of \$488,351

Karina Maldonado, Planning Manager, presented to the Board recommending the Board approve the FY 2025 Transportation Reinvestment Program (TRiP) Pre-Award application for the City of Lewisville in the amount of \$488,351.

Ms. Maldonado highlighted the following:

- What is TRiP?
- TRiP Pre-Award Process
- FY 2025 Pre-Award Request Policy Reference
- FY 2025 TRiP Available Funding for Pre-Award
- L7 Hebron Parkway Off Street Trail Construction

Motion by Secretary Eads and a second by Vice-Chair Molina to approve as presented. Motion passes 5-0.

3. Discuss Update on DCTA Contracted Mobility Services: Frisco Paratransit, Coppell Workforce Mobility, and Collin County Rides

Maurice Bell, COO, presented, updating the Board on DCTA contracted mobility services: Frisco Paratransit, Coppell Workforce Mobility and Collin County Rides Program.

It should be noted that his presentation encompassed information to inform the Board with a recommendation to take action on Regular Agenda items 4-10. Each item will be voted on separately.

- Frisco FY 2024 Service Profile (through August)
 - Ridership, Registered and Active Passengers
- FY 2023/FY 2024 Service Demand Profile (through August)
 - FY2023/FY2024 Trip Cancellations
- Trip Requests by Day and By Mobility
- Frisco Rides Key Performance Indicators (Frisco PPH, Frisco Taxi OTP)
- Coppell First/Last Mile Lyft On-Demand Service
- Collin County Rides Service Overview at Transition, Service Design and Customer Trends, Operational Data, Key Performance Indicators
- Contract Extension/Reclassification
- Contracted Services (19-05 Mobility as a Service – MaaS, 17-27 On-Call Taxi Non-Emergency, 17-03 On-Demand Rideshare Services, GoZone Customer Service)
- Contract Reset
- Re-Procurement Timeline

Board discussion regarding plans and suggestions to reduce cancellations and the possible impact to ridership and customers experience (i.e. letters, reminders, suspension and re-evaluation process, billing), ensuring all new policies/procedures comply with ADA and Title 6 requirements, and on-time performance. The Board expressed interest in understanding data illustrating correlation between cancellations, service capacity, and ridership.

- 4. Consider Approval of a Second Amended and Restated Interlocal Agreement (ILA) with the City of Frisco for Transit Services for an amount not to exceed \$425,000 for a period of one (1) year beginning October 1, 2024 and continuing through September 30, 2025**

Motion by Secretary Eads with a second by Board Member Maguire to approve as presented. Motion passes 5-0.

- 5. Consider Approval of Extension of Contract 17-03 and Contract 17-27 with Irving Holdings, Inc., and Task Order #4.4 with Irving Holdings, Inc. for Frisco Transportation Services in the amount of \$245,489 for a period of one (1) year beginning October 1, 2024 and continuing through September 30, 2025**

Motion by Vice-Chair Molina with a second by Board Member Stevens to approve as presented. Motion passes 5-0.

- 6. Consider Approval of Extension of Contract 17-03 and Task Order #4 with Lyft, Inc. for Frisco Transportation Services in the amount of \$15,000 for a period of one (1) year beginning on October 1, 2024 and continuing through September 30, 2025**

Motion by Secretary Eads with a second by Board Member Maguire to approve as presented. Motion passes 5-0.

- 7. Consider Approval of a Fifth Amended and Restated Interlocal Agreement (ILA) with the City of Coppell for Mobility Services in an amount not to exceed \$50,000 for a period of one (1) year beginning on October 1, 2024 and continuing through September 30, 2025**

Motion by Vice-Chair Molina with a second by Board Member Maguire to approve as presented. Motion passes 5-0.

- 8. Consider Approval of Extension of Task Order #17 with Lyft, Inc. for Coppell Lyft Services for On-Demand Rideshare beginning October 1, 2024 through September 30, 2025 in an amount not to exceed \$28,125**

Motion by Secretary Eads with a second by Board Member Maguire to approve as presented. Motion passes 5-0.

- 9. Consider Approval of Extension of Task Order #1 with Irving Holdings, Inc. for Collin County Rides Transit Services for the City of Allen and Town of Fairview for a period of one (1) year beginning October 1, 2024, through September 30, 2025 in an amount not to exceed \$306,000**

*Motion by Secretary Eads with a second by Board Member Maguire to approve as presented.
Motion passes 5-0.*

- 10. Consider Approval of Extension of Task Order #1 with Lyft, Inc. for Collin County Rides Transit Services for the City of Allen and Town of Fairview for a period of one (1) year beginning October 1, 2024, through September 30, 2025 in an amount not to exceed \$24,000**

Motion by Vice-Chair Molina with a second by Board Member Maguire to approve as presented.

11. Discuss Update on State Legislative Agenda

Capitol Insights representatives Drew Campbell (President) and Byron Campbell (Senior Partner) presented an update on the State Legislative Agenda highlighting the following:

The draft legislative agenda included the following:

- Extend TXDOT Mobility Fund Authority beyond January 2027
- Advocate with TXDOT for grade crossing elimination/separation on A-train corridor in Carrollton
- Support innovative funding methods at state level to expand rail and transit options with Denton County
- Support public transportation statewide
- Oppose any restrictions to the agency having representation before the State
- Dallas Area Rapid Transit (DART) Strategy
- Upcoming November Elections
- Strategic Meetings
- Key Dates
 - October 21, 2024 – Early voting begins
 - November 5, 2024 – Election Day
 - November 11, 2024 – First Day to File Legislation
 - January 14, 2025 – First Day of Session
 - March 14, 2025 – Bill Filing Deadline
 - June 2, 2025 – Sine Die

Board discussion regarding excess revenue, cap formula, and local decisions being handled locally. It was the consensus of the Board for the consultants to have flexibility to recommend additional priorities to the agenda that may arise during the session but are not immediately apparent.



12. Discuss Update on the Bus Fleet Replacement Plan and Fiscal Year (FY) 2025 Bus Purchase

Maurice Bell, COO, presented to the Board highlighting the following:

- Bus Fleet Replacement Purchase Considerations:
 - Base Vehicle and Warranty
 - Operator Engagement
 - Recognized Components
 - Base and Options Estimate
 - Procurement Process and Timeline

Board discussion regarding costs for training for diesel and hybrid when necessary, annual bus mileage, bus acquisition process, and decommissioned buses.

No Board action required at this time.

13. Discuss Local and Regional Updates and Legislative Issues

Chair Gilmore discussed highlights from the recent Regional 2.0 discussions.

INFORMATIONAL REPORTS

- 1. Safety, Service, and Ridership Reports**
- 2. Update on A-train Program Management Consultant Procurement**
- 3. Proposed 2025 Denton County Transportation Authority (DCTA) Board Meeting Calendar**
- 4. Update on the January 2025 Strategic Planning Work Session**

The information reports were identified specifically highlighting the 2025 DCTA Board of Directors Meeting Calendar and the upcoming Strategic Planning Work Session scheduled for January 30-31, 2025 at the Denton County Courthouse.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

There were no future items or Board Member requests at this time.

REPORT ON ITEMS OF COMMUNITY INTEREST

Lewisville

Western Days – September 28-29, 2024

Highland Village

Concert in the Park – October 5, 12, 19, 2024

Denton

31days of Halloween

Arts and Jazz Festival – October 4-5, 2024

DCTA Board of Directors Meeting Minutes – September 26, 2024



Denton County

Town Hall Meeting – Master Thoroughfare Discussion – September 30, 2024
6pm

CONVENE EXECUTIVE SESSION

The Board convened into Closed Executive Session at 11:30am to discuss the following listed below.

1. Pursuant to Texas Government Code Section 551.074, Personnel Matters, the Board of Directors will convene into Closed Executive Session to Deliberate the Duties and Performance of the Chief Executive Officer (Fiscal Year 2024 Year End Performance Evaluation – Feedback Session).
 - a. Action as a result of Executive Session.
2. Pursuant to Texas Government Code Section 551.072(2), the Board of Directors will convene into Closed Executive Session to Consult with General Counsel regarding proposed Letter of Intent with the Amalgamated Transit Union (ATU) Local 1338
 - a. Action as a result of Executive Session

RECONVENE OPEN SESSION

The Board reconvened from Closed Executive Session and reconvened into Open Session at 11:55am with the following actions taken:

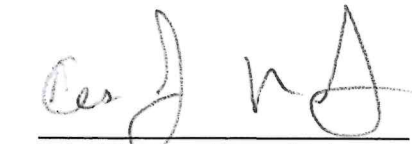
Motion by Vice-Chair Molina with second by Board Member Maguire to authorize the Chair to execute an amendment to the Chief Executive Officer's Employment Agreement to reflect a 5% increase in total compensation effective October 1, 2024. Motion passes 5-0.

Motion by Vice-Chair Molina with a second by Board Member Maguire to authorize the Chief Executive Officer to execute the Letter of Intent with the Amalgamated Transit Union (ATU) Local 1338. Motion passes 5-0.

ADJOURN

The meeting was adjourned at 11:57am.


Andy Eads, Board Secretary


TJ Gilmore, Board Chair
for