



Board of Directors Regular Meeting Minutes October 24, 2024 | 10:00 a.m.

The Board of Directors of the Denton County Transportation Authority (DCTA) convened a Regular Board of Directors Meeting with Vice Chair Cesar Molina presiding on Thursday, October 24, 2024 at 10:00am, located at the DCTA Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Voting Members

Chair TJ Gilmore, City of Lewisville
Vice-Chair Cesar Molina, Denton County
Secretary Andy Eads, Denton County
Board Member Daniel Jaworski, City of Highland Village
Board Member Alison Maguire, City of Denton

Alternates

Board Member Jody Gonzalez, Denton County
Board Member Kristin Green, City of Lewisville
Board Member Pat Smith, City of Denton
Board Member Paul Stevens, City of Highland Village

Non-Voting Members

Board Member Dennie Franklin, City of Frisco
Board Member Jeremie Maurina, City of The Colony
Board Member Jared Eutsler, City of Corinth

Legal Counsel

Joe Gorfida, Nichols Jackson

DCTA CEO

Paul A. Cristina

CALL TO ORDER

The Board Meeting was called to order at 10:01am. All Board Members were present except for Chair Gilmore. Vice Chair Molina chaired the meeting and Board Member Green represented the City of Lewisville in his absence.

INVOCATION

Secretary Eads provided the invocation.

PLEDGE OF ALLEGIANCE

The Board recited the pledges to the United States and Texas flags.

INTRODUCTIONS

There were no introductions at this time.

PUBLIC COMMENT

No individuals wished to address the Board during this time.

CONSENT AGENDA

1. Consider Approval of Monthly Financial Statement – August 31, 2024
2. Consider Approval of Contract Amendment for Janitorial Services with CTJ Maintenance Inc. in an amount not to exceed \$97,000 for a total contract amount not to exceed \$169,848.60 for Janitorial Services at the Bus Operations and Maintenance Facility, Downtown Denton Transit Center, and the DCTA Administration Building beginning November 1, 2024 through September 30, 2027
3. Consider Approval of a Contract Amendment for the Swiftly Transit Data Platform with Vertosoft, LLC in the amount of \$231,161.50 for a total contract amount of \$1,192,654.62 through the period ending September 30, 2025
4. Consider Approval of a One-Year Contract with Smartsheet via Carahsoft Technology Corp in the amount of \$111,375 for the purchase of User Licensing and Implementation Fees for the period of November 1, 2024 through October 31, 2025
5. Consider Approval of the Denton County Transportation Authority Drug and Alcohol Policy
6. Consider Approval of Regular Agenda Meeting Minutes dated September 26, 2024

Motion by Board Member Maguire with a second by Board Member Green to approve the Consent Agenda as presented. Motion passes 5-0.

REGULAR AGENDA

1. Discuss and Consider Approval of State Legislative Agenda

Drew Campbell, President of Capitol Insights, provided a recap of the legislative agenda to the Board highlighting the following agenda for approval:

- Extend TXDot Mobility Fund Authority Beyond January 2027
- Advocate with TXDot for grade crossing elimination/grade separation on A-train corridor in Carrollton
- Support innovating funding methods at State level to expand rail and transit options within Denton County
- Support Public Transportation Statewide
- Oppose any restrictions to the Agency having representation before the State

Mr. Campbell also highlighted a key date: November 5 – Election Day

Motion by Board Member Maguire with a second by Board Member Jaworski to approve the legislative agenda as presented. Motion passes 5-0.

2. Discuss Update on New Member and Contracted Services Policy

Paul Cristina, CEO, provided an update to the Board highlighting the following:

- Frisco GoZone Concept
- Potential DCTA Board Policy Considerations (Contracted Services and Path to Membership)
 - Fees generated from such services generate incremental revenue that meaningfully offsets investment provided by Member Cities.
 - Non-member cities pay a premium for contracted service, and contracted services will be provided for some time frame.
 - Contracted services encourage new member cities to join DCTA and expand the agency service area.
 - Contracted services position DCTA as a regional leader in providing public transportation solutions.
- Initial Cost Model
CEO Cristina reviewed the following:
 - Member City Sales Tax Growth
 - Frisco Sales Tax Growth
 - Service Cost Growth
 - PTFA Revenue Growth
 - Indirect Cost of Services Cost Growth
 - Frisco Paratransit, FY 2025
 - Frisco Paratransit Admin Fee
 - Frisco Paratransit Ridership Growth
- Frisco path to Membership Considerations
 - Minimum tax increment identified by statute is $\frac{1}{4}$ cent, equaling \$17.1M annually for the City of Frisco (460.551, Subchapter H)
 - 1/8 cent increment in 2031 estimated at \$9.9M
 - Assumes new structure begins in FY 2025
 - Assumes GoZone expands to full city coverage in Year 6

Path Forward

- Modify draft of “New Member City Admission and Contracted Services” Policy provided in August Board packet to include language that reflects the presented financial model (with Board comments)
- Consider how financial model adapts to contracted service arrangements of different types (i.e. Corinth A-train station, new small-scale contracted service opportunities)
- December 12th Board Meeting: Discuss redlined policy draft
- Concurrent dialogues with City of Frisco and North Central Texas Council of Governments for input/interest

Board discussion regarding clarification on UZA funding, clarification of the process/discussions with the City of Frisco, transportation investment fund (future), connection of Frisco to the entire network, and metrics used to calculate non-members fees.

It was the consensus of the Board to move forward with the “Path Forward” presented setting goals as a regional leader while maintaining the financial health of the agency.

3. Discuss Update on City of Frisco Technology Based Transit Service

The presentation and discussion for Regular Agenda Items 2 and 3 were combined.

4. Discuss Update on Transportation Reinvestment Program (TRiP) Policy

CEO Paul Cristina and Planning Manager Karina Maldonado presented to the Board highlighting the following:

- TRiP Path Forward Options
 - Option 1 – Board approves extension of TRiP Policy as written
 - Option 2 – Board approves updated TRiP Policy
 - Option 3 – Board takes no action and allows TRiP Policy to expire after the FY 2025 Call For Projects
- TRiP Program Funding (FY2021-2024)
 - Total Annual Authorizations
 - Total Obligated FY 2021-2024 (Awarded by Board)
 - Total Executed/Spent (FY 2021-2024)
- TRiP Program Funding
- TRiP Project Status
- Considerations for TRiP Policy Update (Option 2)
- Next Steps
 - January – FY 2025 Final Allocations Determined and Call for Projects Opened (Current Policy)
Board Adopt New TRiP policy (if Option 2 directed)
 - June 2025 – FY 2025 CFP Discussion of Project Submittals
 - July 2025 – FY 2025 CFP Board Approval of Submittals
 - October 2025 – Revised TRiP Policy Takes Effect

Board discussion regarding TRiP Policy (historical), clarification of earmarked projects, authorizations and obligations, reimbursements, Board’s authority to establish the annual funding amount for the program, eligibility of land acquisition and project management costs, and spending timeframes.

No Board action required at this time.

5. Discuss Local and Regional Updates and Legislative Issues

The Board gave an update on transit issues discussed at the regional level and the Regional Transit Tour scheduled for October 30, 2024.

INFORMATIONAL REPORTS

1. Safety, Service, and Ridership Reports
2. Update on Solicitation for On-Call Architectural, Engineering, and Planning Services for Denton County Transportation Authority (DCTA)
3. Update on Signage Fabrication and Installation Solicitation
4. Update on Marketing and Communications Solicitation

No Board action required at this time. For informational purposes only.

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Combined November/December Board Meeting: December 12, 2024
Strategic Planning Work Session: January 30-31, 2025 – Denton County Courthouse

REPORT ON ITEMS OF COMMUNITY INTEREST

Denton Day of the Dead – October 25-27, 2024
Spooky Story Time – A-train: October 26, 2024
“Why I Ride” DCTA - Video

CONVENE EXECUTIVE SESSION

No Items for the agenda.

RECONVENE OPEN SESSION

No items were scheduled for Executive Session; therefore, the Board did not reconvene in Open Session.

ADJOURN

The meeting was adjourned at 12:04pm.


Andy Eads, Board Secretary
TJ Gilmore, Board Chair