



Board of Directors Regular Meeting March 27, 2025 | 10:00 a.m.

NOTICE IS HEREBY GIVEN that the members of the Denton County Transportation Authority (DCTA) Board of Directors will hold a Regular Meeting on Thursday, March 27, 2025 at 10:00 a.m. at the DCTA Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 and by ZOOM Video Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to view the Board Meeting. To view the meeting, please use the information below:

Please click the link below to join the webinar

<https://us06web.zoom.us/j/88253956311?pwd=aRXnLZNPV3sbwIE9ZHPS2wn6buKvKM.1>

Passcode:182335

Phone one-tap:13462487799

Join via audio:1346 248 7799 US

Webinar ID: 882 5395 6311

Passcode: 182335

As authorized by Section 551-071 of the Texas Government Code, the Board of Directors may convene into Closed Executive Session for the purpose of seeking legal advice from Legal Counsel on any item on the agenda at any time during the meeting.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the DCTA Board of Directors on any agenda item(s) or other matters relating to DCTA. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted.

Citizens that are not able to participate in-person must email his or her public comment to kmorris-perkins@dcta.net no later than **3:00 pm on Wednesday, March 26, 2025**, to ensure the comment will be distributed to Board Members prior to the meeting.



The Board of Directors is not permitted to take action on any subject raised by a speaker during Public Comments. However, the DCTA Board of Directors may have the item placed on a future agenda for action; refer the item to the DCTA Administration for further study or action; briefly state existing DCTA policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

- 1. Consider Approval of a Contract with Structured Construction, LLC in an Amount Not to Exceed \$61,269.92 for the Fiscal Year 2024 Expanded Level Project (ELP) – Bus Operations and Maintenance Facility Fuel Tank Rehabilitation, Utilizing the Sourcewell Cooperative Contract Number: TX-R3-GC-052124-SCL**

Action Item

Background Information: Memo

- 2. Consider Approval of the Denton County Transportation Authority New Member City Admission and Contracted Services Policy**

Action Item

Background Information: Memo

Exhibit 1: New Member City Admission and Contracted Services Policy (Final Draft with Redline)

Exhibit 2: New Member City Admission and Contracted Services Policy (Final Draft for Approval)

- 3. Consider Approval of Regular Meeting Minutes dated January 23, 2025**

Action Item

Background Information: Exhibit 1: Regular Meeting Minutes Dated January 23, 2025

REGULAR AGENDA

- 1. Discuss and Consider Acceptance of the Fiscal Year (FY) 2024 Financial Audit**

Action Item

Background Information: Memo

Exhibit 1: Annual Comprehensive Financial Report – 09/30/24

Exhibit 2: Single Audit Report – 09/30/24

Exhibit 3: Plante & Moran's Report to the Board of Directors

- 2. Discuss and Consider Approval of Monthly Financial Statement for January 31, 2025, Grants Report for the period ended January 31, 2025, and Receive an Update from the Chief Financial Officer Regarding Finance Operations and Enterprise Resource Program (ERP) Replacement**

Action Item

Background Information: Memo

Exhibit 1: YTD Financial Statement – January 31, 2025

Exhibit 2: Investment Report – January 31, 2025

Exhibit 3: Grants Report – January 31, 2025

- 3. Discuss and Consider Approval of an Agreement Renewal with CentralSquare Technologies, LLC for Software Subscription Services in an Amount Not to Exceed \$108,042.76 for up to Two (2) Six (6) Month Periods beginning May 1, 2025 through October 31, 2025 and November 1, 2025 through April 30, 2026**
Action Item
Background Information: Memo
- 4. Discuss and Consider Approval of the Purchase of Three (3) 35-foot Transit Buses from Gillig, LLC in an Amount Not to Exceed \$2,320,000**
Action Item
Background Information: Memo
- 5. Discuss and Consider Approval of a Resolution Approving Budget Revision 2025-09 in the amount of \$280,000 for the Purchase of Transit Buses**
Action Item
Background Information: Memo
Exhibit 1: Draft Resolution
- 6. Discuss and Consider Approval of an Amended Lease Agreement with Holt Lunsford Commercial for Expansion at 1955 Lakeway Drive, Lewisville, Texas, including an Additional 5,088 Square Feet within Suite 265 Under a Short-Term Lease from June 2025 through September 2025 and a Long-Term Lease for 12,695 Square Feet Spanning Suites 260-265 from October 2025 through September 2028**
Action Item
Background Information: Memo
- 7. Discuss and Consider Approval of a Resolution Approving Budget Revision 2025-10 in the amount of \$23,380 for Amended Lease for Denton County Transportation Authority (DCTA) Headquarters at 1955 Lakeway Drive, Suite 260, Lewisville, Texas**
Action Item
Background Information: Memo
Exhibit 1: Draft Resolution
- 8. Discuss Update on Enterprise Resource Planning (ERP) Phase 2 Implementation for Human Resources Support**
Discussion Item
Background Information: Memo
- 9. Discuss Local and Regional Updates and Legislative Issues**
Discussion Item



INFORMATIONAL REPORTS

1. **Safety, Service, and Ridership Reports – February 2025**

Background Information: Memo

Exhibit 1: Safety Performance – FY to Date

Exhibit 2: Service Performance – FY to Date

Exhibit 3: Ridership by Mode – February 2025

Exhibit 4: Connect Ridership Year-Over-Year by Month

Exhibit 5: A-train Ridership Year-Over-Year by Month

Exhibit 6: Fixed-Route Ridership – February 2025

Exhibit 7: UNT Ridership Year-Over-Year by Month

2. **Update on Landscape Maintenance Contract through the City of Denton**

Background Information: Memo

3. **Update on Intermediate Service Plan – FY 25 Year to Date Results and Anticipated Objectives for Future Phases**

Background Information: Memo

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item to be added to the next Board meeting agenda.

Next Regular Board Meeting Date: April 24, 2025

REPORT ON ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Section 551.0415 the Board of Directors may report on the following items: (1) expression of thanks, congratulations, or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming DCTA and Member City events; (5) information about community events; and (6) announcements involving imminent threat to public health and safety.

CONVENE EXECUTIVE SESSION

The Board of Directors will convene into Closed Executive Session to Discuss the Duties of the Chief Executive Officer Pursuant to the Texas Government Code Section 551.074, Personnel Matters.

Action as a Result of Executive Session

RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session (if applicable).

ADJOURN



Board Members:

TJ Gilmore, Lewisville, Chair
Cesar Molina, Denton County Seat 1, Vice-Chair
Andy Eads, Denton County Seat 2, Secretary
Alison Maguire, Denton
Daniel Jaworski, Highland Village

Alternates

Kristin Green, Lewisville
Jody Gonzalez, Denton County Seat 1
Pat Smith, Denton
Paul Stevens, Highland Village
Vacant, Denton County Seat 2

Non-Voting Board Members:

Jared Eutsler, Corinth
Dennie Franklin, Frisco
Jeremie Maurina, The Colony
Stephen Christo, The Colony (alternate)
Vacant, Flower Mound
Vacant, Little Elm
Vacant, Small Cities

Staff Liaison:

Paul Cristina, CEO

This notice was posted on March 21, 2025 by 5pm.


Kisha Morris-Perkins
Executive Assistant & Board Process Manager